

The Governor's Executive Order 05-05

Guidance for Capital Programs Applicants

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**Department of Archaeology and Historic
Preservation**

www.dahp.wa.gov

Purpose of the GEO 05-05

Lead by Example

Washington is rich in Cultural Resources

Preservation and protection is necessary to understand our history and prehistory

The citizens of Washington want their cultural resources protected

Many places have not only cultural and historical significance but also have religious significance to Tribes.

Mission of GEO 05-05: CONSULTATION

The Department of Archaeology and Historic Preservation (DAHP) is the legally recognized environmental agency with special expertise in cultural resources. (WAC 197-11.920)

The Governor's Office of Indian Affairs (GOIA) has key responsibility in establishing State policy affecting tribes.



•Environmental Reviews

Tax Funded
Projects or
Projects on
Public Land\$



Section 106



GEO 05-05



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Process Funnel



- Treatment Plan: Avoid, minimize, mitigate

Who is responsible for review?

The State agency with a capital construction project or land acquisition not reviewed under Federal law. (this responsibility can be handed down to the applicant)

All projects require a review if they have the potential to impact cultural resources.

Both DAHP and the affected tribes must be consulted to determine impacts.

What is required?

Consultation with DAHP and tribes.

Reasonable steps to avoid, minimize, or mitigate effects.

Invitations to DAHP and Tribes to participate in project planning.

Agencies that do not know how to consult with tribes should contact GOIA.



What DAHP Does under 05-05

Provides consultation to state agencies on capital projects and real estate acquisitions.

Reviews agreements between agencies and tribes for cultural resource issues.

Provides training to State staff managing capital construction projects.

Starting the Process

Informal consultation: a cursory review for cultural resources including areas affected by the scope of work. Eliminate those projects that trigger a Federal review.

Formal consultation: determinations of eligibility and determinations of effect.

Negotiations with DAHP for appropriate mitigation strategy.

Interagency agreement if necessary.

Getting Results

Informal consultation: A list of projects that require no further review from DAHP. A list of projects that require some level of research. A list of projects that can be reviewed for eligibility. A list of project that **MUST** be reviewed for effects.



Getting Results

Formal consultation: *Determination of Eligibility for the National Register of Historic Places.*

- When eligible resources are known, a determination of impacts must be made.
- When impacts are adverse, a dialogue concerning avoidance, minimization or mitigation must take place.
- Mitigation = MOA



What We **NEED** to Have

Map of the area impacted by the project

Description of the extent and limits of ground disturbance

List of structures over 50-years of age

Current photographs of the subject properties

Copies of correspondence with concerned tribes

Consultation & Recordation

The initiation of consultation can be letters or forms from our office.

DAHP Forms

- EZ-Forms—or--
- Cultural Resource Surveys:
- Archaeological Site Forms
- Historic Property Inventories



EZ Forms

EZ-1 Project Worksheet--includes a scope of work and a map.

EZ-3 Determination of Effect—only when requested by SHPO.

Attachment EZ1

Project Review Worksheet

PROJECT REVIEW SHEET – EZ1

HISTORIC & CULTURAL RESOURCES REVIEW

PROPERTY / CLIENT NAME: _____ FUNDING AGENCY: _____

Project Applicant: _____
Contact Person: _____
Address: _____
City, State: _____ Zip: _____ County: _____
Phone/ FAX: _____
E-Mail: _____

Funding Agency: _____
Organization: _____
Address: _____
City, State: _____ Zip: _____
Phone: _____

PLEASE DESCRIBE THE TYPE OF WORK TO BE COMPLETED

(Be as detailed as possible to avoid having to provide additional information)

☐ Provide a detailed description of the proposed project:

☐ Describe the existing project site conditions:

☐ Describe the proposed ground disturbing activities:

Project Location

Township: _____ Range: _____ Section: _____
Address: _____ City: _____ County: _____

Place Map Here


Mail this form to: Department of Archaeology and Historic Preservation or E-mail to: Robert Whitlam, Ph.D.
1063 S. Capitol Way, Suite 106 State Archaeologist, OAHP
P.O. Box 48343 (360) 586-3080
Olympia, WA 98504-8343 rob.whitlam@dahp.wa.gov

(Within 30 days DAHP will mail their opinion back to you.)

Please be aware that this form may only initiate consultation. For some projects, DAHP may require additional information to complete our review such as plans, specifications, and photographs. An historic property inventory form may need to be completed by a qualified preservation professional.

Attachment EZ2

Determination of Eligibility Form

WISAARD 

Historic Property Inventory

Welcome Holter, Russell Phone: [Edit My Info](#)

Site Name Historic:

Field Site Number:

Common:

Scan ID:

[Save](#) [Print](#) [Exit](#)

Identification

Description


Narrative

Photos

Location

Determination




Check Data




Edit Photo
File Name:
Year Taken:
View Of:
Comments:
[Save](#) [Export](#) [Delete](#)

Click Image to Enlarge

[Insert New Photo](#)



[DAHP Home](#) [WISAARD Home](#) [Contact](#) [Help](#)

 **DEPARTMENT OF ARCHAEOLOGY & HISTORIC PRESERVATION**
Protect the Past. Shape the Future.

Attachment EZ3

Building Rehabilitation Worksheet

BUILDING REHABILITATION WORKSHEET – EZ3

PROPERTY / CLIENT NAME: _____ DAHP Log # _____
Address: (in rural areas also include _____
Township, Range, and Section) City: _____ County: _____

Funding Agency:

Manager Name: _____
Organization: _____
Address: _____
City, State: _____ Zip: _____
Phone: _____

PLEASE DESCRIBE THE TYPE OF WORK TO BE COMPLETED

(Be as detailed as possible to avoid having to provide additional information)

PLEASE CHECK, WHICH ITEMS ARE PROPOSED FOR WORK AND DESCRIBE THE METHODS OF CONSTRUCTION, ALTERATION OR ADDITION AND PROVIDE ADDITIONAL PHOTOS OF AREAS OF WORK.

☐ ROOF

☐ INSULATION

☐ WINDOWS AND DOORS

☐ FOUNDATION

☐ GROUND DISTURBING ACTIVITIES

☐ OTHER

☐ Check if there are any ground disturbing activities. If so, please complete a DAHP Attachment Project Worksheet "EZ1" form for the proposed project.

Mail this form to:

Department of Archaeology and Historic Preservation or E-mail to:
1063 S. Capitol Way, Suite 106
P.O. Box 48343
Olympia, WA 98504-8343

Stephen Mathison
Historical Architect
(360) 586-3079
stephen.mathison@dahp.wa.gov

(Within 30 days DAHP will mail their opinion back to you.)

Please be aware that this form may only initiate consultation. For some projects, DAHP may require additional information to complete our review such as plans, specifications, and photographs. An historic property inventory form may need to be completed by a qualified preservation professional.

When the EZ Form Not Enough?

When the level of effort for the review is not commensurate with the scope of work

When the cultural resource is considered significant in the opinion of the SHPO



What about projects underway?

Projects underway should be halted at the discovery of archaeological resources or human remains and the appropriate authorities notified immediately.

Focus is upon planning for capital projects



Do All Capital Projects Need Review?

Yes! Either through formal or informal consultation

Projects with
ground-disturbing
activities

Property Acquisition
Structures over 50



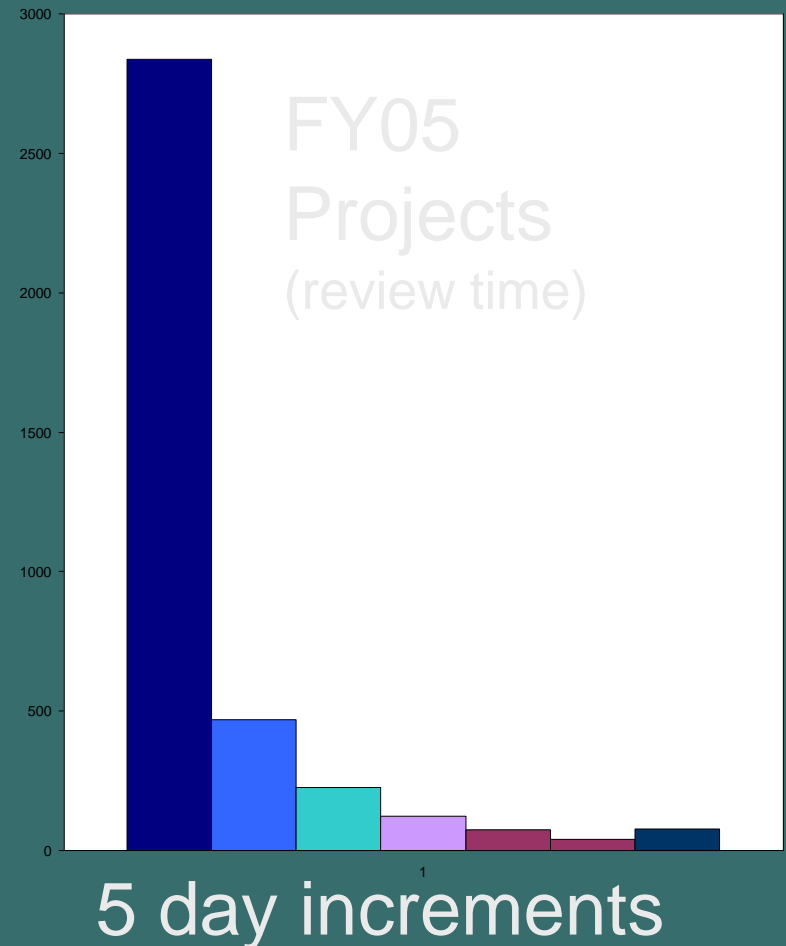
How Long Will A Review Take?

Federal Projects reviewed
within 30 days

FY05 Total Projects: 4163.

98% under 30 days.

68% under 5 days.



What Can Be Exempted?

Projects which have no ground disturbing activities

Buildings less than 50

General Maintenance and repair
(per PA or informal consultation)

Projects reviewable through a Federal action

Special exemptions prescribed and agreed upon in a Programmatic Agreement.

Can SHPO Contact Tribes?

No, the SHPO cannot contract Tribes on your behalf.

Ways to contact Tribes

Agency Tribal Liaison

Contact GOIA if you do not know what tribes require consultation on your project.



Your Key Success Factors:

- Involve DAHP and Tribes early and often.
- Build a good rapport
- Be process transparent especially when it comes to changes in the scope of work.

